

**Academic Senate Council Meeting
Contra Costa College**

Monday, November 20, 2023 – 2:15-4:00 pm – SAB 211

Zoom: <https://4cd.zoom.us/j/7111046353>

Voting members must appear in person

Members: **Academic Senate President:** Gabriela Segade

Voting Representatives

CIC Chair/AS Vice President: Leslie Alexander

LA: Joseph (Randy) Carver, Erica Watson

SS: Lorena Gonzalez, Camille Santana

AACE: Michell Naidoo, Elisabeth Schwarz

NSAS: Deborah Dixon, Chao Liu

CTE: Michele Redlo

Distance Education: Randy Carver

Adjunct Faculty: Iroda Lapasova, Sepehr (Peter) Nesaei

Non-Voting Representatives:

Senate Assistant: *Vacant*

Classified Representatives: Karen Ruskowski, Stephanie Figueroa

Minutes

Item	Time	Item Description
1	2:15	Roll call: members attending in person, approval of members in remote attendance – 5 min. Present: Michell N., Peter Nesaei, Iroda Lapasova, Elisabeth, Erica, Barbara. Randy, Leslie, Camille, Michele R. Remotely: Lorena Absent: Non-voting members: Karen. Guests: Katie Krolikowski
2	2:20	Introduction of adjunct representative Peter Nesaei – Peter/All – 5 min. – Members introduced yourself.
3	2:25	Approval of Agenda – 5 min. – Lorena moved to amend the agenda by adding an HIS announcement. Lorena moved to amend the agenda as. Erica seconded. Peter abstains. All others in favor. Chao moved to approve the agenda as amended. Michell N. Second. Agenda approved unanimously
4	2:30	Public Comment – 5 min. - Katie Krolikowski visited to ask for input from the Council to take to United faculty – She asked councilmembers about chair duties, lack of time for learning and adjusting the first 1-2 years. She asked which chair duties should be prioritized and how to train chairs. Councilmembers: Deborah asked what were the provisions for mentoring for chairs in single full-time faculty department. Gabriela said there are not standardized processes for onboarding chair. Members mentioned several people who had to be chairs from their first semester.
5	2:35	Approval of minutes – 10/02/23, 11/06/23, 11/20/23 – 15 min. Postponed due to vacant administrative assistant committee.
6	2:50	ASC Membership in Spring 2024 – All – 5 min. – All members chose to continue their roles as Councilmembers.
6	2:55	Library information for Spring – Erica – 5 min. – Erica described the services the library provide during the summer. The Library will be closed to students during the summer.

		They will be open for return books, and work up on processes that were closed, such as scanning to pdf.
7	3:00	Faculty development at CCC, DVC, and LMC – Gabriela/All – Discussion and possible action – 15 min.: Gabriela discussed the structure of professional development at Contra Costa. She reported that during her last 15 years in professional development she has not been given the freedom to act on Academic Senate purview in the area. Dr. Mayra Padilla insisted on trying to co-run the meeting and change policies. PD at CCC is also severely understaffed compared to DVC and LMC. Gabriela Shared the attached document with a draft preposition to create a faculty professional development. The Council will vote during the next meeting. She emphasized that 20% time is not enough to do an adequate job in this area. Lorena pointed out that the learning communities could be student learning community (as opposed to professional), so their work would not count as professional development. Councilmember recommended that Gabriela check exactly what position each college has and what faculty in those positions do. Lorena: likes the resolution because it is an accountability issue and to end the inequitable resources and support. She argued for the benefits to the college and the students of a robust faculty development coordinator. Katie told the Council that when the UF negotiates or interacts with district management, they emphasized that we are all professional and they need to trust that we can do our job. At the same time, there is a need for training to the entire faculty are well trained. Deborah argued for asking for 50% reassigned time and we can negotiate lowering the time a bit. Short workshops and one-shot training are not very effective in terms of transforming instructors and classrooms. We need to argue that equitable student success requires a lot of reflection, continuous study of what happens in the classroom, and study. A person who is only 20% pd will not be able to do that. Lorena mentions that our professional development is mostly procedural and focused on buzzwords but not rigorous enough in ways that translate into classroom improvement. Peter suggested splitting positions so perhaps two adjunct faculty can share it. Adjunct positions adjuncts get paid hourly at the Other Academic Services rate.
8	3:15	Integrated planning six-year cycle – Discussion and possible action – 10 min. – Chao described the proposed program review cycle transforming into a six-year cycle rather than 4-5, but since this is a District policy, he will need to check with the district to see if the other colleges will go along. CTE programs will have to continue reporting their program reviews every two years. Chao also reported on how programs who need to do a self-study may be able to get the data. Michele R. asked why CTE has a two-year cycle. Chao says it's the law for these programs.
9	3:25	Division meetings – Update – Gabriela – 10 min. – Gabriela updated Council on deans responded about having monthly division meeting. Deans are not in favor of having monthly division meeting. In individual division meetings, the process of selecting members of committees is much more likely to happen than when they are into a group of 100, where it is very easy to hide and not volunteer. Lorena pointed out that division meetings facilitate some faculty roles, and they serve multiple purposes including information sharing and collegiality building. They allow us to have conversations about how to better meet the needs of students. Council discussed asking for at least one division meeting. We could all meet at the meeting in All College Day and then divide the group by divisions to deal with this for which we need. There were objections against proposing this to management.
10	3:35	Feedback about new administrative structure – All – 10 min. – Gabriela let Elisabeth know that the President had agreed to let them move to the CTE Division. Gabriela shared the latest proposed organizational structure. Lorena mentioned the inequity in

		the distribution of functions among the deans. She pointed out that we are missing some programs under STEM and asked why Instruction didn't have a VP.
11	3:45	<p>Standing Committees Reports</p> <p>CIC – DE – OER/ZTC – CTE: Michele R. There was a CTE meeting on the 29th – Michele reports that Evan talked about new funding for CTE students. There is funding for equipment. Mariah Bruce spoke about the learning alignment program which has funding to support students to work, learn and earn. Planning/Chao: He emphasizes the importance of getting on a regular schedule with Program Review and meet our deadlines because the self-student is going to be used as one of the bases for resource allocation and Box 2A – SLO – Faculty Development</p>
12	3:50	Lorena describes how HSI is supported in other colleges. Contra Costa College has a very small for HIS even though approximately 45% of our students are Latine. She is still collecting responses. She found that some colleges have HSI advisory committees. At Cabrillo has an HSI task force of 50 people. She will propose an HSI Advisory Commission for the present.
12	4:00	Adjournment